



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
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**OFFICE OF THE SECRETARY**

MEMORANDUM CIRCULAR

June 25, 2009

NO. 2009-85

TO : ALL PROVINCIAL GOVERNORS, CITY/MUNICIPAL MAYORS, PUNONG BARANGAYS, SANGGUNIANG KABATAAN, DILG REGIONAL DIRECTORS AND FIELD OFFICERS, AND OTHERS CONCERNED

SUBJECT : PARTICIPATION TO THE 7<sup>TH</sup> SEARCH FOR THE TEN ACCOMPLISHED YOUTH ORGANIZATIONS (TAYO)

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The TAYO Awards Foundation, a non-stock, non-profit organization, in coordination with the National Youth Commission (NYC) and other partner agencies will undertake the 7<sup>th</sup> Search for the Ten Accomplished Youth Organizations (TAYO) for 2009. The search aims to recognize, reward, and encourage youth organizations all over the country with recently concluded projects and ongoing programs that are of help to their communities. It also encourages the selection of projects that can be replicated by youth organizations in other parts of the country.

The search for TAYO is open to all groups, organizations, clubs and societies composed of at least fifteen (15) members who are 15 to 30 years old and with projects implemented between mid-2008 and before July 15, 2009. Organizations will be judged based on a recent project or program with impact on the community and which best reflects the efforts of the youth sector towards nation-building. A project proposal does not qualify as an entry.

The criteria for judging are the following: Impact of the project entry on stakeholders; Harnessing the spirit of volunteerism and citizenship; Creativity and innovation; Sustainability; and Effective use of resources.

Winning groups/organizations will receive a trophy and a grant of Php 50,000.00 intended to fund new projects or ongoing long-term programs.



The deadline for submission of entries will be on **July 15, 2009**. Details of the program and application forms can be downloaded from **[www.Tayoawards.net](http://www.Tayoawards.net)** and

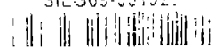
**www.youth.net.ph**. Interested groups may text the TAYO secretariat at **0917-898-8296** or text TAYO and send to 2948. For more information, they may also contact the NYC or the TAYO Awards Foundation at telephone numbers **(02)781-1163** or **(02)687-5917**.

As requested by the TAYO Awards Foundation, all Local Chief Executives (LCEs), Sangguniang Barangay and the Sangguniang Kabataan (SK) are hereby encouraged to promote and participate in the Search.

Likewise, all DILG Regional Directors and field officers are directed to cause the widest dissemination of this Circular, including the attached TAYO 7 Entry Form.

For information and guidance.

  
**RONALDO V. PUNO**  
Secretary 

SECRET  
DILG  
SILC009-001027  




**THE 7<sup>th</sup> SEARCH FOR  
TEN ACCOMPLISHED YOUTH ORGANIZATIONS  
(TAYO 7)**



**ENTRY FORM**  
*PLEASE TYPE OR PRINT LEGIBLY.*

REGION \_\_\_\_\_

ORGANIZATIONAL PROFILE			
Name of Organization		No. of Members	
Address of Organization [Number, Street, Barangay/Village, City/Municipality, Province, Zip Code]			
Name of Adviser (if any)		Official Date of Formation	
Office Telephone/Fax Number(s)		Organization's Website & E-mail Address(es)	
CONTACT PERSON DATA			
Full name			
Family Name	First Name	Middle Initial	Nickname
Home Address [Number, Street, Barangay/Village, City/Municipality, Province, Zip Code]			
Date of Birth [month/day/year]	Position in the Organization	E-mail Address	
Contact Numbers			
Landline:		Cellphone:	
PROJECT			
Project Title			
Brief Description			
Category (Please check all that applies)			
<input type="checkbox"/> Education	<input type="checkbox"/> Livelihood/Entrepreneurship	<input type="checkbox"/> Community Service	<input type="checkbox"/> Technology
<input type="checkbox"/> Health	<input type="checkbox"/> Arts and Culture	<input type="checkbox"/> Environment	<input type="checkbox"/> Others, pls. specify _____
Project Launch Date & Date of Completion			
Have you joined TAYO before? Yes. If yes, please indicate the project entry and Search year.  _____ No. How did you know about the Search? <input type="checkbox"/> Newspaper <input type="checkbox"/> Radio/Television <input type="checkbox"/> TAYO Magazine/Publication <input type="checkbox"/> Campus Visit/Office of <input type="checkbox"/> TAYO poster <input type="checkbox"/> Student Affairs <input type="checkbox"/> NYC/YORP Communication <input type="checkbox"/> Website/E-mail <input type="checkbox"/> Person-to-person follow-up [Please identify individual]:  _____ <input type="checkbox"/> Past TAYO winner/finalist:  _____ <input type="checkbox"/> Others (Please indicate)  _____		I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the TAYO Organizers have the sole prerogative to select the winners, and that their decision is final and executory.  In witness hereof, I am executing and signing this statement voluntarily and without compulsion.  _____ Signature Over Printed Name  Received by: _____ Date : _____	

QUALIFICATIONS	GENERAL CRITERIA
<ul style="list-style-type: none"> <li>• Open to all groups, organizations, clubs and societies whose membership and leadership are composed of at least 15 members who are 15 to 30 years old.</li> <li>• The project entry to be submitted must be a recently concluded project or an ongoing program. A project proposal does not qualify as an entry.</li> <li>• For a continuing project entry (or one that started in 2008), it must either be completed, or a major portion must have been undertaken by the deadline.</li> </ul>	<p>Organizations shall be judged on the basis of the submitted <b>project entry</b>. TAYO focuses on projects that meet the following criteria:</p> <ul style="list-style-type: none"> <li>• <b>IMPACT OF THE PROJECT ENTRY ON STAKEHOLDERS</b></li> <li>• <b>HARNESSING THE SPIRIT OF VOLUNTEERISM AND CITIZENSHIP</b> (involvement of the community, especially the youth in planning, implementing and evaluating the program or project)</li> <li>• <b>CREATIVITY AND INNOVATION</b> (introduction/application of new technologies, uniqueness of services or products, promotion of unique or indigenous ways or materials)</li> <li>• <b>SUSTAINABILITY</b></li> <li>• <b>EFFECTIVE USE OF RESOURCES</b> (financial resourcefulness, networking with similar organizations, identifying local supporters)</li> </ul>

### GENERAL SEARCH RULES AND GUIDELINES

- An organization can submit only one (1) entry.
- Recipients of other awards are eligible. Winners of last year's TAYO are not eligible to join. Other previous TAYO winners and finalists may still participate, provided that they submit a project entry different from the one submitted before.
- Use only white, short (8.5 x 11 in.) bond paper for the attachment containing the organization and program/project profiles.
- Use only staple wires to put together documents; do not bind project entries for submission.
- Do not attach other documents that are not required for submission. When necessary, the TAYO Secretariat will request for additional data.
- Lack or non-compliance of search requirements will result in automatic disqualification.
- The organizers reserve the right to modify, alter or amend the above-stated rules or waive compliance therewith at their sole discretion if such steps are in accordance with the purpose of the search and awards scheme.
- All decisions of the TAYO Screening Committee and Panel of Judges are final. No correspondence pertaining to these decisions shall be entertained.
- All materials submitted to the TAYO Secretariat automatically become property of the organizers.

### REQUIREMENTS

The organization shall submit five (5) copies of the following:

- Accomplished Entry Form. Do not leave any items in the entry form blank. Make sure that each information asked for is answered.
- List of officers, leaders and founders (if any). Please indicate name, position, contact number/s (landline and/or cellphone) and email addresses.
- One-page certification attesting to the existence and veracity of the information submitted
  - for *In-School Youth Organizations*, a certification from the Office of Student Affairs
  - for *Community-based, Out-of-School or Working Youth Organizations*, a certification from the barangay
- Submit an **application briefer** using the prescribed format that can be downloaded from the TAYO Website: [www.tayoawards.net](http://www.tayoawards.net). Please use Arial font and at least 12 font size. This application briefer will give details about the following:
  - description of your project entry (one page)
  - background of your project entry (1/2 page)
  - background of your organization (1/2 page)
  - Who are your beneficiaries and how did they benefit (1/2 page)
  - who are the people involved in the project (1/2 page)
  - Future plans for the project (1/2 page)
  - resources used (1/2 page)
- Three-page project documentation (photos, testimonies of partners or beneficiaries, certificates, etc.)

For inquiries, call telephone numbers (02) 687-5917, 781-1406, 781-2323, 781-1152  
or e-mail [tayo.secretariat@gmail.com](mailto:tayo.secretariat@gmail.com)

*Mail or hand-carry entries to:*

**The TAYO Secretariat**  
TAYO Awards Foundation, Inc.  
2602-C East Tower Philippine Stock Exchange Center  
Exchange Road, Ortigas Center, 1605 Pasig City

**The TAYO Secretariat**  
National Youth Commission  
4<sup>th</sup> Floor, Bookman Building, 373 Quezon  
Avenue 1100 Quezon City

Deadline for submission of entries is on **July 15, 2009**.

For more information on the search, visit our website at [www.tayoawards.net](http://www.tayoawards.net)



TAYO Awards  
Foundation, Inc.

[www.tayoawards.net](http://www.tayoawards.net)

**FORM NOT FOR SALE AND MAY BE REPRODUCED**

