

UPDATED ANNUAL PROCUREMENT PLAN - 2015
Inventory Items/Additional Requirements No. 6

Form B

Agency: DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Central Office
 Address: DILG-NAPOLCOM Center, EDSA Corner Quezon Ave., West Triangle, Quezon City

Item No.	Items & Specifications	End-User	Mode of Proc.	Unit of Measure	Unit Price	PROCUREMENT SCHEDULE								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amt.	Qty.	Amt.	Qty.	Amt.	Qty.	Amt.	
Office Supplies/Materials														
1	MARKER (SGLG), clear glass, size: 18"(W), 24"(L), 3/8"(T), bevel edge rounded etched front & back (opaque/translucent), bolt stainless steel 0.75"	BLGS-LGPMS	Shopping (small value)	piece	1,888.00			2	3,776.00					
2	PARCHMENT PAPER, A4	BLGS-LGPMS		piece	6.00			1650	9,900.00					
3	STORAGE BOX, with Lid	OASUnico		piece	230.00			20	4,600.00					
Computer Supplies and Peripherals														
1	2 PORT USB SWITCH, with cable	PAS-GSD		unit	3,000.00			1	3,000.00					
Printing Supplies														
1	LETTERHEAD, with DILG Logo, full color (new logo), A4	OSEC		ream	450.00			150	67,500.00					
2	LETTERHEAD, with DILG Logo, full color (new logo), A4	OUSO		ream	450.00			150	67,500.00					
3	LETTERHEAD, with DILG Logo, full color (new logo), A4	OASFC		ream	450.00			200	90,000.00					
						Total Amt. = Php 246,276.00								

Submitted by:

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LESLIE B. CAÑAFRANCA
 Chief, Procurement Section. GSD/AS

Funds Available:

Ester A. Aldana
ESTER A. ALDANA, CESO II
 Assistant Secretary

Recommending Approval:

Ma. Perpetua B. Unico
ATTY. MA. PERPETUA B. UNICO
 Chairperson, Central Office BAC

APPROVED:

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ATTY. EDWIN R. ENRILE
 Undersecretary