



DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Annual Procurement Plan for FY 2015

CODE (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Programs/
				Pre-Proc Conference	AdsPost of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	25. Printer 24ppm printing speed 1200x1200 dpi w/ power cord, interface cable, software drivers and complete documentation	ISF	Public Bidding														Regular Fund	15,300.00		
	26. Multifunction Printer (colored) 11ppm mono & 6ppm colour (laser compatible) up to 100 27. Laserjet Printer True 600x600 dots per inch (dpi) for text & graphics fastRes letter:up to 19 pages/minute A4: up to 18 pages/minutes manual duplexing multiple pages printed on 1 page	LLS																8,845.00		
	28. Computer Mouse (USB) (Optical) (300dpi)																	13,485.00		
	29. Laptop Operating System: Windows 8.1 64 Bit CPU: 2.50GHz 4th Generaqtion Quad-Core Processor: 15.6" Full HD 1920 x 1080 Memory: 16GB DDR3L Storage: 1TB, 7200RPM Optical Drive: DL DVD + RW/CD-RW Battery : 6-cell lithium ion, Up to 5 hour(s) Dimensions (WxDxH) : 15.0 x 10.0"x0.6"-1.3" Weight : 6.0 lbs Warranty : 1(one) year parts & labor warranty	BUB	Public Bidding (Lease to Own)															800.00		
	30. Printer, color, Network ready Wireless Up to 21ppm in black and color, A4 Up to 600MHZ processor 250 sheet input paper tray, Max output capacity 250 sheets Duplex Unit: Standard Recommended Monthly Printing vol. Up to 2800 Hi Speed USB 2.0 Connectivity Drum Life: 100,000 pages Monthly duty Cycle: 50,000																		120,000.00	
<b>Sub-Total</b>																	<b>228,430.00</b>			

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<b>31. LAPTOP</b> Operating System: Windows 8.1 64 Bit CPU: 2.50GHz 4th Generaqtion Quad-Core Processor: 15.6" Full HD 1920 x 1080 Memory : 16GB DDR3L Storage : 1TB, 7200RPM Optical Drive: DL DVD + RW/CD-RW Graphics Card:2GB NVIDIA eForceGTX 860M(Dedicated) Communications: LAN:10/100/1000Mbps,WLAN:802.11a/g/n Wireless LAN, Bluetooth 4.0 Webcam : HD Camera Battery : 6-cell lithium ion, Up to 5 hour(s) Dimensions (WxDxH) : 15.0 x 10.0"x0.6"-1.3" Weight : 6.0 lbs Warranty : 1(one) year parts & labor warranty	PAMANA	Public Bidding (Lease Purchase)															240,000.00			
<b>32. Printer, color, Network ready Wireless</b> Up to 21ppm in black and color, A4 Up to 600MHZ processor 250 sheet input paper tray, Max output capacity 250 sheets Duplex Unit : Standard Recommended Monthly Printing Vol. Up to 2800 Hi Speed USB 2.0 Connectivity Drum Life : 100,000 pages Monthly duty Cycle : 50,000																			140,000.00	
<b>33. Brand New and Branded Laptop Computers</b> Preloaded w/ license Windows 8.0 Operating System and Office Productivity Suite Processor: 1.7 GHz Dual Core 4th Generation or better, Processor, 3MB level 3 Cache, 64 bit	P-117																120,000.00			
<b>Sub-Total</b>															<b>500,000.00</b>					

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			Pre-Proc Conference	AdsPost of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	MOOE	CO	
Computing Memory: 8GB or better DDR3 SDRAM, or better Storage : 128GB SSD or better Graphics Card: Integrated HD Graphics Communication : Wireless LAN, Bluetooth 4.0 Built-in Devices : 1.3 MP WebCam; Microphone, or better Stereo Speakers Interfaces : HDMI; USB Ports Battery ; 4 cell; not less than 8 hrs. Warranty : One (1) year parts and labor warranty Miscellaneous : Converter Port (CP);Power Adapter; Computer Bag															Regular Fund				
<b>Copying Machine Supplies and Consummables</b> 34. Imaging Unit- Copiers INEO 163 SN12118632 35. Developer-Copier INEO 163 SN12118632 36. Drum Cartridge for Fuji Xerox DC S2220	Budget Div.	Direct Contracting (Exclusive)														20,500.00			
<b>37. Consulting Services/(Highly Technical/Professional Experts)</b> (No. of consultants x Rate per Month x No. of Months) 2 Technical Assistants for CSIS (20,000/Month x 9 Months)		Negotiated Proc. (Small Value)														1,370.00			
<b>38. Programs/Projects/Activities</b> Procurement of Venue (Foods/Accommodation(including Supplies/Materials and other incidental expenses) during the conduct of trainings/Seminars/Workshops/Briefing Orientations/Consultations/Coordinations/Meetings/Fora/Assemblies other programs/projects/activities *CSIS National Consultation Forum *CSIS Utilization Conferences *TA Program for LRIs *Provincial CSO Network Mapping *E-Watch Activities *Coordination Meetings	BLGS CSO PPPP	Negotiated Proc. (Lease of Venue)														11,200.00			
																360,000.00			
															Local Fund	1,000,000.00			
																1,911,200.00			
																2,168,000.00			
																200,000.00			
																77,711.91			
																90,000.00			
															<b>Sub-Total</b>	<b>5,839,981.91</b>			

Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Programs/ Activities)	
			Pre-Proc Conference	AdsPost of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
39. Trainings on the development of the On-Line Application System, Requests for TRavel Authority LG Officials and Employees	BLGS														Regular Fund	750,000.00				
40. National Orientation on Mainstreaming CCA and DRR in Local Development Planning	BLGD-LDPD (DRR/ CCA)	Negotiated Proc.(Lease of Venue)														255,000.00				
41. Consultation Meeting/Workshop on Safe and Unsafe Zones																15,000.00				
42. Consultation Workshop on Development of Assessment Tool for Climate and Disaster Risk Sensitive CDP																	30,000.00			
43. Simulation-Workshop on Assessment Tool for Climate and Disaster Risk Sensitive																	212,000.00			
44. a) Conduct a series of meetings/writeshops with regard to the implementation of the programme *Supplies and Materials  b) Orientation of DRRM Focal Persons and RITO on Online BDRC *Supplies and Materials	NBOO														Local Fund	48,000.00				
45. Consultancy Services (Highly Technical/Professional/ Experts)																60,000.00				
Printing/Reproduction of Materials	GSD	Public Bidding														337,000.00				
46. Banners/Brochures/Leaflets/Flyers/Primers/Handouts/ Manuals/News Digest/other IEC																	15,000.00			
47. Printing of Tarpaulin, 6'x4'	GSD	Shopping (Small Value)													Regular Fund	600.00				
48. Tarpaulin 3.5 ft. X 8.5 ft. Re: 13th Depositor Protection Awareness Week																	750.00			
Freight/Cargo/Transport Services	NBOO														Local Fund					
49. Freight/Cargo/Transport Services																	150,000.00			
<b>Sub-Total</b>																<b>4,173,350.00</b>				

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			Pre-Proc Conference	AdsPost of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO
<b>Medical Supplies</b> i0. Influenza Vaccine (Surface Antigen, Inactivated) 2015, Southern Hemisphere Strain Packaging: 5 ml glass vial (box of 10s) Multidose (10 doses) Note: Vaccine delivery with : Vaccination materials such as Vaccination Card, Consent Form, Master and also Medical Staff to administer the vaccines. i1. Lipid Profile Total Cholesterol, LDL, HDL, VLDL, & Triglycerides	Clinic	Negotiated Proc.														Regular Fund	237,664.29		
																	41,000.00		
Ink for Epson i2. Ink cart., Epson C13T664200 (T6642), Cyan, original or Epson L100, L110, L200, L210, L300, L350 & L356 i3. Ink cart. Epson C13T6640 (T6644) Yellow Original i4. Ink cart. Epson C130T66440 (T6643) Magenta Original i5. Ink cart. Epson C130T66440 (T6641) Black Original	ISF	Shopping (Small Value)															800.00		
Ink Cartridge i6. Ink Cart., Brother LC-535XL, Yellow	OUSO																	800.00	
																	800.00		
																	800.00		
<b>Furnitures</b> i7. Chair, Jr. Executive, leatherette w/ arm rest, pneumatic gaslift color, black i8. Chair Executive, High Back w/ adjustable reclining backrest, shape armrest, gaslift, chrome plated starbase w/ twin caster leather, finish, thick cushion for set color black i9. Mobile pedestal, 3 drawers, light color, light gray finish 4 drawers, lateral steel filing cabinet centralized locking system w/ 2 keys w/ divider per drawer, color gray, gauge 22 i10. 4 Drawers, lateral steel filing cabinet centralized locking system w/ 2 keys w/ divider per drawer color light gray gauge 22 i11. Airpot, 3.8 liters, w/ dispenser i12. Microwave Oven	OPDS RAY	Public Bidding														74,000.00			
																9,900.00			
																47,800.00			
																33,750.00			
																1,350.00			
																5,000.00			
<b>Sub-Total</b>												454,054.29							

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			Pre-Proc Conference	AdsPost of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Total		MOOE	CO		
<b>Ink</b>	ISF	Negotiated Proc.															Regular Fund	1,600.00		
3. Canon CL-98 Color Ink Cart.																		1,400.00		
4. Canon PG-88 black Toner Cart.															28,000.00					
5. HP 72 130ml Cyan Ink cart. (C9371A)															28,000.00					
6. HP 72 130ml Gray Ink cart. (C9374A)															28,000.00					
7. HP 72 130ml Magenta Ink cart. (C9372A)															28,000.00					
8. HP 72 130ml Matte black Ink cart. (C9403A)															28,000.00					
9. HP 72 130ml Yellow Ink cart. (C9373A)															28,000.00					
<b>Printhead</b>																16,000.00				
70. HP 72 I Gray and Photo black Printhead (C9380A)															16,000.00					
71. HP 72 I Magenta and Cyan Printhead (C9383A)															16,000.00					
72. HP 72 I Matte and Yellow Printhead (C9384A)															16,000.00					
<b>Toner for Copier</b>	ISF	Shopping														2,400.00				
73. Toner Cart., for Epson Aculaser M1400 High Cap., C13S050650																18,000.00				
74. Toner, CT201911, for Fuji Docucentre SSS20															33,000.00					
<b>Plants</b>	GSD	Negotiated Proc. (Small Value)														25,000.00				
75. Plant, Palmera, 5ft																4,000.00				
76. Plant, Seifrizi, 5ft																	2,000.00			
77. Hawaiian Palm Tree																	23,450.00			
78. Plant Bongavilla Red, 3ft.																				
79. Plastic Pots with plate size 14																				
<b>Office Supplies</b>	NBOO	Shopping (Small Value)														6,500.00				
80. Stranded Wire, Color red																6,500.00				
81. Stranded Wire, Color green																6,500.00				
82. Stranded Wire, Color blue																8,000.00				
83. Outlet (Duplex Universal)																100.00				
84. Electrical Tape																				
<b>Sub-Total</b>																<b>326,450.00</b>				

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<b>Office Supplies</b> 85. Sticker, A4, White, 10s/pack 86. Ballpen, fine point (black/blue) 87. Paper: HP Universal Bond Paper (80g/m2)36" x 150 ft 88. A4 Glossy Paper 170gsm	BLGD	Shopping														Regular Fund	160.00			
<b>Steel Cabinet</b> 89. Cabinet, lateral 4 drawers, steel filing w/ divider per drawer light gray gauge 22, light gray 90. Mobile Pedestal, steel, 3 drawers, and open tray gauge 22, light gray	BUB	Shopping (Small Value)															39,800.00			
															Sub-Total	81,110.00				
															Sub-Total	304,415.00				
															Sub-Total	228,430.00				
															Sub-Total	500,000.00				
															Sub-Total	5,839,981.91				
															Sub-Total	4,173,350.00				
															Sub-Total	454,054.29				
															Sub-Total	326,450.00				
															<b>TOTAL</b>	<b>11,907,791.20</b>				

Submitted by:

*Leslie B. Canafranca*  
**LESLIE B. CANAFRANCA**  
 Chief, Procurement, GSD/AS

Funds Available:

*ESTER A. Aldana*  
**ESTER A. ALDANA, CESO II**  
 Assistant Secretary

Recommending Approval:

*Ma. Perpetua B. Unico*  
**ATTY. MA. PERPETUA B. UNICO**  
 Assistant Secretary

Approved by:

*Edwin R. Enrile*  
**ATTY. EDWIN R. ENRILE**  
 Undersecretary