



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA cor. Quezon Avenue, Quezon City
www.dilg.gov.ph

REGIONAL OFFICE
CLEARANCE

PURPOSE : _____

To Whom It May Concern:

This is to **CERTIFY** that _____, of this office, stationed at _____, is **CLEARED** of all accountabilities and responsibilities as far as their respective Regions, Services, Divisions or Sections are concerned.

Done this _____ day of _____ 2015.

Chief, LGMED

Chief, LGCDD

Chief, FAD

Recommending Approval

Assistant Regional Director

APPROVED

Regional Director

Leave Credits as of _____
Sick Leave _____
Vacation Leave _____

NOTE:

1. In case an official or employee who has been cleared is subsequently discovered to still have either cash or property accountabilities, the approved clearance **DOES NOT RELIEVE** him/her of the said accountability [GAO Circular No. 62 dated 23 December 1957]
2. Field personnel shall attach their regional clearance.